

"Hooked on learning"



Taupō Primary School

Taupō Primary School Board of Trustees
End Term 1, 2025

Minutes

Monday 7 April 2025 - 6pm (Postponed until Week 1 Term 2, April 28th)

Ko te ako te maneatanga
Hooked on Learning

Opening Karakia
Me inoa tato..

Karakia

Spoken by Ngātoroirangi on his arrival to Taupō

Ka ū, ka ū,
Ka ū ki matānuku,
Ka ū, Ka ū,
Ka ū ki matārangi,
Ka ū Ka ū ki tenei whenua, hei whenua
Māu e kai i te manawa o tauhou!
Tū ana


I arrive where an unknown earth
is under my feet.
I arrive where a new sky is above
me.
I arrive at this land.
A resting place for me.
Oh, Spirit of the earth. The
stranger humbly offers his heart
as food for thee.

Administration	Responsible / Moved
Location: Staffroom Present: Sindre, Kirsty, Jo, Robyn, Jordan, Zac Zoom: Apologies: Mel, Ben Late arrivals: Welcome to Manuhiri (Guests): Speaking rights: Board advisor - Jo Dundas (not voting rights) Quorum: Yes Minutes: Zac Declaration of interests: Nil Additions to Agenda -	PM
Background Documents	
Code of Conduct & Board Handbook Risk Matrix Work plan Board Contact Register If you do a course online or training please add this PLD to this document.	PM
Administration	

<p><u>Waiata Practice</u> https://www.youtube.com/watch?v=gMix6h4R6Ps</p> <p><u>Lyrics -</u></p> <p><u>Minutes - March Meeting</u> Approval of 3rd March 2025 Meeting Minutes</p> <p>Moved that the minutes of 3rd March 2025 meeting are true and correct- <i>Moved by:</i> Sindre <i>Seconded by:</i> Robyn</p>	
Actions From Previous Minutes:	
1 - Principal / Senior Leaders Report (PMR) / Student Achievement	
<p><u>Leaders Report Attached</u> As read</p>	Zac
Recommendations/ Actions:	
2 - Strategic Planning, Reporting, Self Review and Policies.	
<p><u>Policy Review</u> Health, Safety, and Welfare Policy Safety Management System Risk Management Healthcare <u>Policy Assurances</u> School Planning and Reporting Learning Support Health Education Safety Management System and Worker Engagement, Participation, and Representation Healthcare Digital Technology and Online Safety</p> <p>As per the attached document</p>	PM
<p>Recommendations/ Actions: Move Policy work to the mid term 2 meeting leaving more time in the next meeting for data reporting. Move the week 9 meeting to Monday week 1 of term 3. Giving more time teachers to complete assessment and reporting - a way to help reduce the usual pressure of term 2 given that it is a short term.</p>	
3 - Personnel / Employment	
<p><u>3.1 Employment of Permanent Teachers - Update</u> As per leaders report</p>	
Recommendations/ Actions:	
4 - Property / Asset Management / Finance	
<p><u>4.1 - Finance</u> <u>4.11 Finance Summary Report:</u> <u>February</u> February Finance report attached to be ratified.</p> <p>February Report with accounts paid of \$44,977.12 <i>Moved by</i> Kirsty <i>Seconded by</i> Sindre</p>	Kirsty

<p style="text-align: center;"><u>4.2 - Property</u></p> <p><u>4.20 Fence Upgrade</u> As reported. <i>The fence will be starting approximately 3 weeks away will be confirmed by the contractor.</i></p> <p><u>4.21 Vision Impaired Upgrade</u> No new progress.</p> <p><u>4.22 C block Upgrade</u> No new progress.</p> <p><u>4.23 Playground</u> As per report <i>Playground will be blessed and opened on Wednesday at 10:30am by Jordan.</i></p>	PM
Recommendations/ Actions:	
5 - School Climate & Environment (Including Health & Safety)	
<p><u>5.1 Health and Safety</u> Summary Report (Link) Statistics (Link)</p>	
Recommendations / Actions:	
6 - Compliance / Legal	
<p><u>6.0 Electronic Elections for BoT 2025</u> The school has signed up for the approved online electronic elections as last election. <i>Moved by Zac Seconded by Jordan</i></p> <p><u>6.2 Triennial Elections vs Mid Term Elections</u> Having discussed and revisited the pros and cons of mid term elections, the board have decided to move to Triennial elections as of the next elections. Acknowledging that those who were voted in in the last mid term election will have a shorter term before needing to be re-elected by the community. <i>Moved by Sindre Seconded by Robyn</i> <i>All in favour.</i></p> <p>6.3 Roll Return Submitted and accepted. Biggest variance from the provisional roll is the class that has been identified as level 2 Te Reo Maori. Tabled.</p>	
Recommendations/ Actions/ Motions:	

Agenda or Deferred Items for Next Meeting Mihi Whakatau date: 5th June ERO Preparation	Chair
Sub Committees / Working Groups with delegations and Details. Ben, Sindre, Zac - C block upgrade	

BOT work hours Kirsty: 7 hours Robyn: 5 hours Ben: 2 hours Sindre: 2 hours Jordan: 2 hours Mel: 0 hours	Minutes Sec
	Chair
Date of next meeting/s: 2025 Meeting Schedule 17th Feb - Working Meeting - Strat Planning 3rd March - Week 5 7 April Week 10 26 May Week 5 23 June Week 9 ?????? Stand alone DATA MEETING ????? 11 August Week 5 15 September Week 10 3 November Week 5 15 December Week 10/11 - with DATA??????	Chair
<div style="text-align: center;"> <h2>Karakia Whakamutunga (End)</h2> </div> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="width: 30%;"> <p><i>Kua mutu a mātou mahi</i> <i>Mō tēnei wā</i> <i>Manaakitia mai mātou</i> <i>Ō mātou hoa</i> <i>Ō mātou whānau</i> <i>Āio ki te aorangi</i></p> </div> <div style="width: 20%; text-align: center;">  </div> <div style="width: 30%;"> <p><i>Our work has finished</i> <i>for the moment</i> <i>Care be upon us all</i> <i>Our colleagues</i> <i>Our families</i> <i>Peace to the universe</i></p> </div> </div> <div style="text-align: right; margin-top: 10px;">6</div>	

Meeting closed: 6:54pm