

Taupo Primary School Board of Trustees Middle of Term 2, 2025

Minutes

Monday 26 May 2025

Ko te ako te maneatanga **Hooked on Learning**

Opening Karakia Me inoa tato..

Karakia

Spoken by Ngātoroirangi on his arrival to Taupō

Ka ū, ka ū,

Ka ū ki matānuku,

Ka \bar{u} , Ka \bar{u} ,

Ka ū ki matārangi,

Ka \bar{u} Ka \bar{u} ki tenei whenua, hei whenua

Māu e kai i te manawa o tauhou!

Tū ana

I arrive where an unknown earth is under my feet.
I arrive where a new sky is above me.

I arrive at this land.

A resting place for me.

Oh, Spirit of the earth. The stranger humbly offers his heart as food for thee.

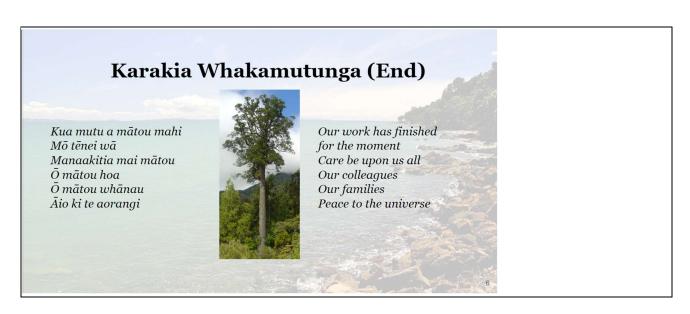
Administration	Responsible / Moved
Location: Staffroom Present: Robyn, Zac, Ben, Jordan Zoom: Apologies: Mel, Kirsty Late arrivals: Sindre 6:10pm Welcome to Manuhiri (Guests): Speaking rights: Board advisor - Jo Dundas (not voting rights) Quorum: Minutes: Zac & Robyn Declaration of interests: Nil	PM
Additions to Agenda - Background Documents	
Code of Conduct & Board Handbook Risk Matrix Work plan Board Contact Register If you do a course online or training please add this PLD to this document.	РМ
Administration	

Waiata Practice https://www.youtube.com/watch?v=gMix6h4R6Ps Lyrics -He Honore He Honore he kororia Maungarongo ki te whenua Whakaaro pai e Ki nga tangata katoa Ake ake ake ake Amine Te Atua te piringa Toku oranga (x2) Te Atua te piringa Toku oranga CONTRACTOR Minutes - April Meeting Approval of 28th April 2025 Meeting Minutes Moved that the minutes of 28th April 2025 meeting are true and correct-Moved by: Jordan Seconded by: Robyn **Actions From Previous Minutes:** 1 - Principal / Senior Leaders Report (PMR) / Student Achievement Zac **Leaders Report Attached** Fire discussed Recommendations/ Actions: 2 - Strategic Planning, Reporting, Self Review and Policies. ΡМ Policy Review Planning and Preparing for Emergencies, Disasters, and Crises Communication During an Emergency, Disaster, or Crisis **Emergency Closure** Policy Assurances Safety Checking and Police Vetting Teacher Registration and Certification Performance Management Appointment Procedure, Staff Conduct and Professional Development Equal Employment Opportunities Child Protection and Abuse Recognition and Reporting Curriculum and Student Achievement Policy Cellphones and Other Personal Digital Devices **ERO** discussion Timeline for visit. BAS Recommendations/ Actions: 3 - Personnel / Employment

3.1 Notification of Principal Collective Agreement The current collective agreement for the Principal has come to the end of its term, a new agreement has yet to be negotiated. This means the Principal is now working under the terms of an Individual Employment agreement (under the same conditions as the most current Principals collective agreement).		
3.2 Study Leave Application A teacher has been accepted to participate in a Te Reo course for 2026. She is seeking endorsement from the BOT to apply for a study grant / scholarship.		
We endorse the application for the scholarship / grant to support the te reo study.		
Recommendations/ Actions:		
4 - Property / Asset Management / Finance		
4.1 - Finance 4.11 Finance Summary Report: March, April March Finance report attached to be ratified.	Kirsty	
March Report with accounts paid of \$49,351.18 Moved by Ben Seconded by Sindre		
April Finance report attached to be ratified.		
April Report with accounts paid of \$208,814.34 Moved by Ben Seconded by Sindre		
4.12 2024 Annual Audited Accounts (Prepared by Owen McLeod) Tabled Audit Letter To BoT Audited Accounts Audit Management Report To be uploaded to the website once tabled.	Kirsty	
Congrats and thanks to Michelle for her work on our audited accounts.		
4.2 - Property		
4.20 Fence Upgrade		
4.21 Vision Impaired Upgrade		
4.22 C block Upgrade		
4.23 Playground As per report. Question about the top of the playground being open.		
Recommendations/ Actions:		
5 - School Climate & Environment (Including Health & Safety)		
5.1 Health and Safety Summary Report (Link) Statistics (Link)		
Recommendations / Actions:		
6 - Compliance / Legal		

Building WoF As per leaders report	
Electrical Compliance As per leaders report	
Recommendations/ Actions/ Motions:	

Agenda or Deferred Items for Next Meeting	Chair
Mihi Whakatau date: 5th June	
ERO Preparation	
Sub Committees / Working Groups with delegations and Details.	
Ben, Sindre, Zac - C block upgrade	
BOT work hours	Minutes Sec
Kirsty: ?? hours Robyn: 4 hours	
Ben: 4 hours	
Sindre: 2.5 hours	
Jordan: 2 hours	
Mel: hours	
	Chair
Date of next meeting/s:	Chair
2025 Meeting Schedule 17th Feb - Working Meeting - Strat Planning	
3rd March - Week 5	
7 April Week 10	
26 May Week 5	
23 June Week 9 (moved to week 1 Term 3, July 14, Focus on Data)	
11 August Week 5	
15 September Week 10	
3 November Week 5	
15 December Week 10/11 - with DATA??????	



Meeting closed: 6;.50pm